

F. No. 13-2/2019 MDM 2-1  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
MDM Division  
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Shastri Bhawan, New Delhi  
Dated 6<sup>th</sup> January, 2020

To,

Shri Manish Jain  
Principal Secretary (School Education)  
Bikash Bhavan, 6th Floor, Salt Lake,  
Kolkata 700 091  
West Bengal

**Subject: Visit of Joint Review Mission (JRM) in the State of West Bengal during 27<sup>th</sup> January to 3<sup>rd</sup> February 2020 – reg.**

Sir,

I am directed to inform you that the 12<sup>th</sup> Joint Review Mission (JRM) will be visiting West Bengal during **27<sup>th</sup> January to 3<sup>rd</sup> February 2020**. The JRM will cover two districts – Birbhum and another district to be selected by State Government. The JRM will be headed by Dr. A. Laxmaiah, Scientist G, (Director Grade Scientist) & Head, Division of Public Health Nutrition, ICMR-National Institute of Nutrition. The other members of the team will be:

- i) Ms. Deepa Anand, Deputy Secretary (MDM), DoSE&L, MHRD, Govt. of India– Member
- ii) Shri T.K Adhikari, Project Director MDM, West Bengal – Member
- iii) Dr. Anwar Basha, Scientist - B ICMR, National Institution of Nutrition – Member
- iv) Representative of UNICEF –Member
- v) Shri Dinesh Pradhan Senior Consultant (MIS) TSG-MDM – Member
- vi) Shri Davander Kumar, Consultant TSG-MDM - Member

Mr R. Raghunadh Babu, Ms. G.Neeraja, Mr. Sree Ramakrishna, Mr. G.L. Stephen will be the Research Assistants for the Mission.

2. The boarding, lodging and transportation arrangements for the Team members during the visit of the JRM will be made by the State Government. Each of the non-official members of the Team will be paid honorarium of Rs. 2000/- each per day. The Research Assistants will get honorarium of Rs. 1000/- each per day.
3. Ed.CIL (India) Ltd. would be reimbursing the cost of boarding, lodging and transportation arrangements as well as the honorarium paid to the non-official Members on receipt of bills and vouchers, duly verified from State.
4. It is, therefore, requested to kindly depute a senior level official who is well-versed with the implementation of the scheme to accompany the Team and also facilitate the visits of the Team to various institutions in the State.
5. It is also requested to kindly intimate the arrangements made and also the name of the official who has been deputed for facilitating the arrangements for the visit of the team to the State.
6. The Terms of Reference for the JRM are enclosed at Annexure I for ready reference.

Yours faithfully,

  
(G. Vijaya Bhaskar) C.1.1.2020  
Director (MDM)  
Tel: 011 2338 8641  
Email: [vbqurala.edu@gov.in](mailto:vbqurala.edu@gov.in)

**Encl: As above**

**Copy to:**

- i. Ms Deepa Anand, Deputy Secretary (MDM), DoSE&L, MHRD, Govt. of India-  
Member
- ii. Shri T.K Adhikari, Project Director, West Bengal – Member
- iii. Dr. Anwar Basha, Scientist - B ICMR, National Institution of Nutrition – Member
- iv. Representative of UNICEF –Member

- v. Shri Dinesh Pradhan, Senior Consultant, TSG-MDM to coordinate with the State and JRM team for the visit.
- vi. Shri Davander Kumar, Consultant TSG-MDM - Member
- vii. Mr R. Raghunadh Babu, Ms. G. Neeraja, Mr. Sree Ramakrishna, Mr. G.L. Stephen Research Assistants for the Mission.
- viii. Dr. Yasmin Ali Haque, Country Representative, UNICEF with the request to nominate member for the JRM.
- ix. PS to Joint Secretary (EE.1), Department of School Education & Literacy, MHRD
- x. PM, TSG-MDM for making necessary arrangements for travelling of JRM team from their respective headquarters to the State headquarter and back.

**Terms of Reference for Joint Review Mission**

- a. Review the fund flow from State to Schools/implementing agencies.
- b. Review the coverage of the Scheme
- c. Review the availability of Management Structure at State, District, Block level
- d. Review the delivery mechanism of food grains from State to Schools
- e. Review the smooth implementation of the Scheme with particular reference to Interruptions.
- f. Review the Creation of Capital Assets
- g. Construction of Kitchen-cum-stores
- h. Procurement/Replacement of Kitchen Devices
- i. Review the involvement of NGO's/Trust/Centralized kitchens in the Scheme
- j. Review the payment of Cost of Food grains to Food Corporation of India
- k. Review the convening the meetings of District Level Committee under Chairpersonship of senior most Member of Parliament.(Lok Sabha)
- l. Review the Management Information System (MIS)
- m. Review the implementation of Automated Monitoring System
- n. Convergence with Rastriya Bal Swasthya Karyakram for health check-up, supplementation of micronutrients under WIFS & deworming medicine under National deworming day and health checkups and supply of spectacles to children suffering from refractive errors.

Review the following

- a. Operationalization of Mid-Day Meal Rules, 2015
- b. Dissemination of Food Safety Guidelines up to District, Block and School
- c. Enrolment of children and Cook-cum-Helpers under Aadhaar
- d. Payment of Honorarium to Cook-cum-Helpers
- e. System of Storage food grains and other ingredients
- f. Role of Teachers in Mid-Day Meal Scheme.
- g. Tasting of MDM by Teacher, Parents and Community.
- h. Testing of meals

- i. Involvement of Community
- j. Bank Account of Cook-cum-helpers
- k. Awareness of the Scheme
- l. Contingency Plan

Nutritional aspects:

- i. To assess the anthropometric measurements of a sample of children availing MDM
- ii. Height ii. Weight iii. Mid arm Circumference
- iii. To Calculate the Body Mass Index (BMI) on the basis of measurement of height and weight.
- iv. To identify the children who are undernourished and over nourished.
- v. To review the quality and quantity of the served MDM.
- vi. To review the satisfaction of the children parents and community on the served meal under MDM in respect of quality and quantity.
- vii. To suggest some nutritionally balanced region specific recipes.

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